



1

IAPMO PLUMBING CODES & STANDARDS INDIA PVT LTD (IAPMO India)
No.43, 4th Floor, PMR Tower, above SBI Bank, Near Hosa road junction
Hosur Road, Bangalore, Karnataka

PRODUCT CERTIFICATION PROCEDURES & INSTRUCTIONS

- Step 1 Read the application (Form 2) completely. Fill in all spaces and sign and return the original.
- Step 2 Complete the manufacturing information (Form 2a). For additional company names, also known as private label company names, please complete Form 2aa and submit a cross-reference list of models (for each company name you wish to have certified). Use a separate form for each additional company if applying for multiple additional complies.
- Step 3 Read the attached License Agreement for Certification completely. Sign, date and return the original (signature area is on the last page of the License Agreement).
- Step 4 Please contact IAPMO India staff to determine exact fees; submit the application forms, License Agreement and fees to IAPMO India along with the information and materials set forth in steps 5-12 as follows.
- Step 5 Refer to attached Exhibit 'G' and/or the IAPMO India website (www.iapmoindia.org) for the proper IAPMO INDIA Certification Mark (e.g., EEP-I™, GMCS-I™, UMC-I™, etc.) that is to be applied to the product under the terms of the License Agreement.
- Step 6 Furnish one (1) copy of general dimensioned engineering drawings of the product which includes the location and text of the required Certification Mark, and all markings required by the product standard, along with a brief description of how markings are applied to products, i.e., etched, glass-over label, raised letters, etc.
- Step 7 Furnish one (1) copy of a test report(s) from an IAPMO INDIA recognized test laboratory indicating compliance with the appropriate product standard or criteria. Test reports shall not be more than one year old and must be in the required format. (Please note that the fees for testing are directly charged to you by testing laboratory.)
- Step 8 Deliver, to the attention of IAPMO India, a sample or samples of the product, when requested by staff. The exact number of samples will be determined by the IAPMO India technical staff. Samples should bear prototype marking of the respective Certification Mark as determined in step 5. IAPMO India will not be responsible for loss or damage to any materials submitted. Unless samples are claimed within two weeks of notice of listing, IAPMO India may dispose of such materials. IAPMO India may, at its discretion, permanently retain any sample.
- Step 9 Furnish a photograph, when requested by staff, of each product submitted for listing. Each photograph should contain as much marking and identification detail as possible.
- Step 10 Furnish one (1) copy of the following originals: Literature/brochures showing and describing the product, care & maintenance instructions, and installation instructions (color brochures may be used to satisfy this requirement).
- Step 11 Furnish the address, telephone number, name of the contact person at each plant and other information required in section 17 of the License Agreement for each location where the certified product is manufactured or warehoused or is to be manufactured or warehoused. This information is not required for component part manufacturing locations but only for final assembly locations.

All applications for certification will be reviewed by IAPMO India technical staff and decisions on certification rendered based on all items listed above being submitted and meeting satisfactory and compliant review findings. The duration of this review will take approximately 2-3 weeks once all required data is submitted, found compliant, and all requisite fees paid.



2

IAPMO PLUMBING CODES & STANDARDS INDIA PVT LTD (IAPMO India)
No.43, 4th Floor, PMR Tower, above SBI Bank, Near Hosa road junction
Hosur Road, Bangalore, Karnataka

APPLICATION FOR CERTIFICATION

1 FOR APPLICATION TYPE PLEASE CHECK ONE OF THE FOLLOWING:
2 CHECK ONE OR MORE OF THE FOLLOWING THAT APPLIES TO THIS APPLICATION:
3 FOR APPLICATION TYPE PLEASE CHECK ALL THAT APPLY:

Brief Product Description (or Applicable Standard):
Model Number(s):
Contact Name:
Company:
Company Legal Status: Email Address:
Address:
City: State: Pin Code:
Country: Website:
Phone: Fax:

Is there a situation under which the product can lead to potential hazard?
Is your company ISO 9000 certified?

SEE REVERSE SIDE

This Box is For IAPMO INDIA STAFF ONLY

Application Number Date Filed Fee Received by
File Number



IAPMO PLUMBING CODES & STANDARDS INDIA PVT LTD (IAPMO India)

No.43, 4th Floor, PMR Tower, above SBI Bank, Near Hosa road junction
Hosur Road, Bangalore, Karnataka

APPLICATION FOR CERTIFICATION - POLICIES

1. This is an application for certification
2. Only one category of products (by standard/criteria) is permitted on one application. Certifications are "Standard" /criteria specific. Example: Evaporative Cooling Systems (1,2 and 3 stage), Heat Pumps all capacities, Solar Water Heaters – up 200 LPD and Air Conditioners, each will require a separate application per category depending on the standard for the product.
3. Applicant agrees to furnish all necessary drawings, test data, laboratory test reports, and product samples, as required by IAPMO India technical staff. IAPMO India is not responsible for loss or damage to any materials submitted. Unless samples are claimed within two weeks of notice of listing, IAPMO India may dispose of such materials. IAPMO India may, at its discretion, permanently retain any sample.
4. The applicant must pay the tariff for delivery to IAPMO India for all samples.
5. The application must be complete (including signatures) and all steps of Sheet 1 completed. If, after an application is first received, a period of three months elapses without the steps of Sheet 1 being completed, the application/file will be closed.
6. All fees are non-refundable.
7. This application will be accepted for processing only if accompanied by an executed copy of the IAPMO India License Agreement.
8. For marking purposes, the appropriate certification mark shall be displayed on the product to indicate that it has been listed by IAPMO India and the certification mark shall be visible on the product after installation. The only exception to this rule is for decorative or highly polished items, for items which are too small to accept the marking. In such cases, the certification mark and/or qualifying statements may be applied on the closest level of packaging to the product or other accompanying information. Applicant shall contact IAPMO India technical staff for consent to permit such deviation.

The undersigned certifies that he/she has read, understands, and, on behalf of applicant, approves and agrees to all the foregoing provisions of this application.

Signature: _____ Date: _____

Print or type name and title: _____



2a

IAPMO PLUMBING CODES & STANDARDS INDIA PVT LTD (IAPMO India)
No.43, 4th Floor, PMR Tower, above SBI Bank, Near Hosa road junction
Hosur Road, Bangalore, Karnataka

CERTIFICATION APPLICATION ATTACHMENT
MANUFACTURING PLANT LOCATIONS

The following information is required for each plant where your listed products are manufactured and all warehouses where the listed products are stored. Complete one sheet for each plant or warehouse. Make photocopies of this sheet as needed.

Company Name: File No. (If applicable):

Plant Name:
Plant Postal Address:
(City, State/ Prov., Postal Code, Country):
Contact Person:
Person responsible for QA System:
Phone Number: Fax Number:
Hours and Days of Operation:
Anticipated Plant Closings, Shutdowns or Holidays:
Is this plant ISO 9001 Certified? No Yes (If yes, registrar's name):

Warehouse Name:
Warehouse Postal Address:
(City, State/ Prov., Postal Code, Country):
Contact Person:
Phone Number: Fax Number:
Hours and Days of Operation:
Is this warehouse ISO 9001 Certified? No Yes (If yes, registrar's name):

Can English be used as the language for all audits? Yes No If no, please specify preferred language:

Signature of Applicant: Date:

Print or Type Name and Title:



2aa

IAPMO PLUMBING CODES & STANDARDS INDIA PVT LTD (IAPMO India)
No.43, 4th Floor, PMR Tower, above SBI Bank, Near Hosa road junction
Hosur Road, Bangalore, Karnataka

CERTIFICATION APPLICATION ATTACHMENT ADDITIONAL COMPANY NAMES

Complete this form fully for **EACH** Additional Company Name, also known as private label company name, that currently appears (or will appear) on your certificate of Listing.

Complete one sheet for each Additional Company Name (photocopy this sheet as needed).

Please provide all information as noted below for EACH ADDITIONAL COMPANY NAME that you are applying for or that currently appears on your certificate of listing:

Applicant/Company Name: _____

File No.: _____

PLEASE ATTACH LIST OF MODELS ON SEPARATE SHEET WITH CROSS-REFERENCE LIST OF CURRENTLY LISTED MODELS ON THE FILE.

Additional Company Name: _____

Contact Person: _____

Address _____

City: _____ State: _____ Pin Code: _____ Country: _____

Phone Number: _____ Fax Number: _____

E-mail Address: _____

Hours of Operation: _____

Additional Company Warehouse Location(s) for Listed Product: _____

Contact Person: _____

Address _____

City: _____ Pin Code: _____ Country: _____

State: Phone Number: _____ Fax Number: _____

Email Address: _____

Hours of Operation: _____

Anticipated Closings or Shutdowns & Local or State Holidays: _____

LICENSEE

Company: _____

Contact: _____

Title: _____

Signature: _____

Date: _____

IAPMO INDIA

By: _____

Title: _____

Signature: _____

Date: _____